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| **TDI-Brooks International** | | | Enter in **NS5 Quality module** as a **meeting** | | | **Vessel:** | |  | |
| ***NS5 Meeting#*** | |  | | | **Meeting** | |  | | |
|  | | | | | Pre-Start Safety | |  | | |
| **Date:** |  | | | | **Start Time:** | |  |
| **Conducted By (print name):** | | | | **Review of Safety at Sea PowerPoint** | | | **End Time:** | |  |

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| **No.** | **NAME** | **Initials** | **No.** | **NAME** | **Initials** |
| 1. |  |  | 16. |  |  |
| 2. |  |  | 17. |  |  |
| 3. |  |  | 18. |  |  |
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| 14. |  |  | 29. |  |  |
| 15. |  |  | 30. |  |  |
| **Suggested Topics** | | | | | |
| **This is a review of the Safety at Sea Powerpoint, which describes TDI-Brooks International’s Health, safety and Environmental policies. Check off the topics as you discuss them.**   1. TDI-Brooks HSE Commitment 2. Advise attendees of the location of the Safety Management Manual on the vessel 3. Behavior Based Safety- location and use of the Safety Observation Cards 4. Short Service Employees- identify them in the meeting and advise how they will be recognized- different colored hard hat, work vest, headband, etc. 5. Job Safety Analysis- Supervisors to conduct one for every task. Advise of location of blank JSA forms. 6. Reporting- toolboxes, incident forms, meeting forms 7. Drug and Alcohol policy – test kits are aboard for reasonable cause testing 8. Firearms-weapons policy 9. Smoking- no butts overboard, designated smoking areas- no smoking inside the vessel 10. Waste management- no trash overboard 11. PPE- location of the current PPE matrix, where to find or how to request additional PPE 12. Slips/ trips/ falls- always have one hand on the handrail when using stairs. 13. Proper lifting techniques- get help 14. Lifting gear- this year’s proper color, location of lift gear color charts, where to isolate damaged gear 15. Health issues – report to your supervisor any conditions or medications that could impair your ability to work 16. Permits- When needed, how to get one, who to ask 17. Any project specific requirements? Does client have a policy for jewelry, pocketknives, coveralls, etc.? | | | | | |
| **Any questions or additional topics/ concerns addressed:** | | | | | |